



Know Your Talents™

Corporate Division of **LearnKey**

Client Success Content Developer & Facilitator

This role is responsible for designing, developing, and delivering engaging learning experiences that enhance the skills, knowledge and performance of our clients and their employees. Plays a crucial role in shaping our clients' learning initiatives by creating effective training materials and facilitating impactful workshops.

Content Creation:

- Developing comprehensive and engaging learning materials, including but not limited to, presentations, interactive exercises, videos, and e-learning
- Collaborating with KYT leadership and colleagues, as necessary, to ensure accuracy and relevance of content
- Adapting complex concepts into easily understandable, relatable, and relevant content for diverse audiences
- Remaining updated with the latest learning and development content and trends to enhance the effectiveness of programs

Curriculum Design:

- Analyzing learning needs and objectives to create structured learning paths and programs
- Designing learning journeys that incorporate various formats, modalities and learning technologies to cater to various learning styles

Workshop Facilitation:

- Conducting interactive and engaging in-person or virtual workshops, training sessions, and webinars
- Utilizing effective facilitation techniques to encourage participation, discussion and knowledge sharing among participants
- Adapting facilitation approach based on audience feedback and dynamics

Learning Technology:

- Staying updated with the latest learning technologies, tools, and trends to enhance the effectiveness of learning programs
- Incorporating multimedia elements, gamification, and other interactive components, as necessary, into learning content
- Serve as LearnKey LMS (Online Expert) SME for both internal and external stakeholders

Project Management

- Managing multiple projects simultaneously, ensuring timely delivery of high-quality learning materials and sessions
- Collaborate with colleagues and clients to align learning initiatives with organizational goals

Evaluation and Improvement:

- Gathering feedback from participants and stakeholders to assess the effectiveness of training programs
- Using feedback and data-driven insights to make continuous improvement to content and facilitation techniques